



## **2023-24 Tuition and Financial Policies**

**Annual Registration Fee:** \$55 per student or \$100 per family- Auto Charged upon Registration

**Semester Performance Fee:** \$125/semester Preparatory Division & \$185/semester Pre-Professional Division \*\*

\*\* Nutcracker & Spring Performances are mandatory for ALL dancers \*\*

### **Registration:**

1. All students must register online and enter Credit or Debit Card for Enrollment (Amex not accepted).
2. This payment method will be used for all tuition, private, and fee charges. Tuition paid in full before the start of or by the first class will receive a 5% discount on Semester tuition. Payments PIF (paid in full) must be received via Check, Cash, or Money Order.
3. Students must notify IBC via email by November 15<sup>th</sup> if they wish to withdraw prior to Automatic Spring Enrollment.
4. Credit or Debit Cards must be kept current in your Studio Director Account
5. Your account must be up to date and not delinquent in payment to participate in class or private lessons.

## Tuition Per Level:

Level	5 Installments	Semester	5% Semester PIF discount
Prep 1	\$69.32	\$346.60	\$329.27
Prep 2	\$82.96	\$414.80	\$394.06
Prep 3	\$136.56	\$682.80	\$648.66
Prep 4	\$173.32	\$866.60	\$823.27
Pre-Pro 1	\$255.28	\$1276.40	\$1212.58
Pre-Pro 2	\$265.28	\$1326.40	\$1260.08
Pre-Pro 3	\$275.24	\$1376.20	\$1307.39
Pre-Pro 4+	\$330.92	\$1654.60	\$1571.87
JR PDP	\$357.20	\$1786.00	\$1696.70
INT PDP	\$378.20	\$1891.00	\$1796.45
ADV PDP	\$493.80	\$2469.00	\$2345.55

*\*Preparatory Gentlemen receive 30% discount off Tuition only; Pre-Professional Gentlemen receive 100% tuition free. This does not apply to other fees, privates, master classes, etc.*

JR, INT, ADV PDP includes night classes.

Adult Ballet is \$15 per class- Must register and pay online via Studio Director prior to attending class. *\*fees don't apply to adult ballet*

## Financial Policies:

1. Upon enrollment, IBC Families agree to comply with all policies noted within this document and Handbook
2. Your financial commitment is **10 months** (August -May) or from the sign-up date. Intent to leave must be given formally via email to [school@indianaballetconservatory.org](mailto:school@indianaballetconservatory.org)  
Withdrawal due to injury may require a physician's note.
3. Withdrawal will be effective 30 days from your request. Tuition will be chargeable within those 30 days, but no charges will be incurred after 30 days from request. No refunds will be granted for tuition charged before the request.
4. Tuition is charged on the 1<sup>st</sup> of every month. Other fees may be billed on the 15<sup>th</sup>.
5. Tuition is non-refundable and non-transferable.
6. Performance fees are mandatory and automatic. It is expected and we hope all dancers will participate. If your dancer is not able to participate, you **MUST** notify us via email no later than 8/20/22 for Nutcracker and 1/3/23 for Spring Performance at [school@indianaballetconservatory.org](mailto:school@indianaballetconservatory.org) Failure to notify staff will result in a non-refundable charge.
7. Late Fees: a \$20 fee will be applied to accounts that have not paid their balance by the 10<sup>th</sup> of each month.
8. Returned checks will incur a \$25 fee

### **Make-Up Classes:**

1. Absences must be reported to request a make-up. In the event you child is going to be absent; please email in advance to report the absence to [school@indianaballetconservatory.org](mailto:school@indianaballetconservatory.org) Makeup classes can be scheduled yourself- in Studio Director.
2. Makeup classes must be taken within 3 weeks. Your child must make up the class at their assigned level or a lower level.
3. Upon enrollment, families will have two weeks to make any adjustments to their enrollment and schedule. Any schedule changes must be submitted by email at [school@indianaballetconservatory.org](mailto:school@indianaballetconservatory.org) Changes will only be approved or denied based on space and availability of your desired class.

### **Studio Director:**

1. It is your responsibility to manage your Studio Director account. Please check it regularly if you have questions regarding charges and fees.
2. Changes to payment methods, emails, and addresses are your responsibility to manage within Studio Director.
3. Please don't forget to CHECK OUT at the end of the registration.

You can access your account via our website (bottom of Homepage) or this link: here: <https://app.thestudiodirector.com/indianaballetconservatory/portal.sd?page=Login>